

United Way of McLeod County (UWMC) is very excited to announce a second 2021 Community Small Grant Application opportunity! Feel free to apply even if your organization already received a 2021 grant from our earlier cycle.

United Way of McLeod County advocates for the Health, Education and Financial Stability of every person in McLeod County. The Community Small Grant program is an outreach of United Way's Community Impact funding process. UWMC sets aside funding for use during the fiscal year (July 1 - June 30) to provide grants to eligible nonprofit organizations in McLeod County. The intent is to provide support for community projects, programs or initiatives in need of a small, one-time grant that aligns with our Community Impact Priorities of Health, Education, and/or Financial Stability. The amount of grant dollars available each year is subject to change.

Eligibility Requirements

Applicants must:

- operate as a non-profit 501(c)3 organization, a public school, a unit of government and/or have a fiscal sponsor;
- operate under written Articles of Incorporation and By-laws or other written documents or statutes that define the applicant's purposes, membership, management and operation;
- operate on non-discriminatory basis in employment, recruitment of volunteers and delivery of services;
- demonstrate effective program performance and financial responsibility and accountability;
- operate or provide services within McLeod County (Biscay, Brownton, Glencoe, Hutchinson, Lester Prairie, Plato, Silver Lake, Stewart and/or Winsted)

Funding Guidelines

- For this second cycle, grants up to \$3,000 will be available.
- Grants will be approved by the Board of Directors upon recommendations from the Small Grant Committee.
- Funding may not support capital campaigns, event sponsorships or marketing and will not be given for any purpose that would jeopardize the tax-exempt status of UWMC or the applicant organization.
- Funding **can** be used for projects such as:
 - emerging or unmet needs and/or to support innovative solutions to local issues;
 - program work including planning, training and/or development;
 - organizational capacity building including strategic planning, governance and other types of organizational planning and/or development activities; and/or
 - community and/or human service work that includes volunteer participation.
- **Funding shall be used solely for the granted purpose.**
- Funded activities shall commence in a timely manner and the expenditures shall cease within one year after receipt of the grant unless an extension is granted by UWMC.

- Funds not expended shall be returned to UWMC.
- UWMC has the right to deny funding. Funding requests may be denied for various reasons, including but not limited to: request does not align with the priorities of UWMC, the project/program serves individuals outside of McLeod County, the application is not fully completed, and/or submission instructions are not followed.
- Grant recipients shall conspicuously acknowledge UWMC in all promotional materials, activities and programs funded with UWMC dollars. Logos will be provided.
- **Grant recipients shall submit a Project Performance Report and Financial Statement via Google Forms indicating actual use of the grant funds and the results (stories, etc.) of the project/program within 60 days of completion of the project/program end date. Failure to do so may result in removal from consideration of future grant opportunities.**

Timeline

1. Online Application Opens: Wednesday, October 6, 2021
 - a. Only online applications are accepted
2. Online Application Closes: Friday, October 22, 2021
 - a. Late submissions will not be considered for this grant cycle
3. Applicants notified by Monday, November 15, 2021
4. Funds disbursed by Friday, December 3, 2021

Application Process

1. Submit Application & Program/Project Budget & Grant Attachments via Google Forms. You will need to login to Google [create a free account if you do not have one].

<https://forms.gle/mstn4mSmcTR8C76n6>

- a. Grant Attachments: **One PDF file containing the documents in the order listed below, titled YourOrgName Year Grant Attachments.pdf [ex. SchoolsRUs 2021 Grant Attachments.pdf]**
 1. Latest Financial Statement
 2. Most Recent Audit Report and/or 990 Form
 3. 501(c)3 or Government Organization Certificate
 4. List of Board of Directors
 5. Copy of By-Laws
2. There will be **NO** in person presentation required for this 2021 Community Small Grant Application. If there are questions about your organization's application, our Small Grant Committee may contact you via phone or email.

For questions about this application, please contact United Way of McLeod County via email connect@unitedwaymcleodcounty.org